

# Request for Field Trip

Teacher's Name Barbie Orr/Courtney Gantt

School Hillcrest

Destination (include address) Memphis Zoo, 2000 Prentiss Place, Memphis, TN 38112

The request is for a field trip listed in the current board-approved edition of the Obion County School District's Field Trip Manual

The request is for a field trip which is not listed in the current board-approved edition of the Obion County School District's Field Trip Manual

Grade Level (elementary) 5th/6th Science Club

Subject Area (secondary) \_\_\_\_\_

1. How is this trip an integral part of an approved course of study? Students in grades 5 and 6 learn about animal adaptations as part of their curriculum.

2. Prior to this field trip the class will be involved in the following preliminary activities to prepare for this trip:

a. begin a KWL Chart on adaptations of North American animals

b. research animals of North America in computer lab

c. do "blubber" experiment and discuss fatty tissues of animals such as sea lions

d. dissect owl pellets and discuss the eating habits of North American birds of prey

3. Follow-up activities for this unit will include the following activities:

a. complete KWL chart, adding knowledge gained from Zoo Snooze

b. discuss ways in which we can aid in the survival of the animals we studied at the zoo

c. \_\_\_\_\_

d. \_\_\_\_\_

4. Transportation Requested: yes--1 school bus and driver

5. Date of Trip: 5-9-2012 to 5-10-2012

6. Substitutes Requested (if necessary): 3

7. Parental Permission Forms Received: 23

8. Plans of Students Not Going On Trip: N/A

Administrative Procedure

9. List of Chaperones (All High School trips must have 1 chaperone per 20 students. All Elementary trips must have 1 chaperone per 10 students. Overnight field trips require board-approved chaperones):

Courtney Gantt

Barbie Orr

Marilyn Gilliam

10. What is the total number of students going on the trip? 23

11. How much regular classroom instructional time will be missed? 1 day

12. What is the approximate cost of the trip per student? \$0.00

13. How are you funding the trip? donations

14. Place a check by the expenses you plan to submit for reimbursement:

(1) Registration

(2) Meals

(3) Lodging (include name of hotel and cost per night)

(4) Mileage

(5) Other anticipated expenses such as parking (specify)

Signed: Courtney Gantt / Barbara Orr Date: 3/28/12  
(Teacher Requesting Trip)

Approved By: Teri Lunde McCullough Date: 3/28/12  
(Signature of Principal)

Approved By: [Signature] Date: 3-30-12  
(Signature of Assistant Director of Schools)

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of Director of Schools)

Approved by Board (if necessary): \_\_\_\_\_

Remarks or Conditions: \_\_\_\_\_